

AMERICANA CONDOMINIUM ASSOCIATION INC.
BOARD OF DIRECTORS MONTHLY MEETING
Tuesday, December 8th, 2015

Location: 1121 Albion, 10th Floor

Time: 7:00 pm

Owners in attendance:

Board Members: Delia Herrera, Dewey Davey, Jay Davenport, Jeanette Booher, and Steve Elkins

1. Call to Order
2. Minutes Review
3. New business
 - a. Robert's Rules of Order
 - b. Board office hours
 - c. Informal Board Meeting
 - d. CAP Management
 - e. Mailing of required documents
 - i. New Collections Policy
4. Maintenance
 - a. Continuing Projects
 - i. Deck Drain
 - ii. Cleaning Company
 - b. New projects
 - i. Elevator Rail
 - ii. 702 paint repair
 - iii. Laundry machine repair
5. Committee reports
 - a. Vending
 - b. Laundry
 - c. Social Committee
 - d. Beatification\Projects Committee
6. Financial Reports
7. Open Forum

Meeting Adjourned. Annual Meeting to be held January 12th.